



Canara Bank Officers' Union[Regd.]
[AFFILIATED TO ALL INDIA BANK OFFICERS' ASSOCIATION]
A.K.Nayak Bhavan, 2nd Floor 14, Second Line Beach,
CHENNAI-600 001



Mobile: President 09384870387 / General Secretary 09387040511 / Phone:
044-25211788 Email: cbou.hq@gmail.com / mascbou@yahoo.co.in / web:
www.cbou.org

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To

The General Manager
Staff Administration Section
Inspection Wing, Canara Bank
Head office
112, J C Road Bengaluru 560001

Dear Sir

Sub: Lock Down 3.0--Difficulties being experienced by RBIA officials

Quarter end greetings sir. As we all know, RBIA is a comprehensive verification of all area of Branch/Administrative unit functioning and provides an insight of how effectively a Branch/Administrative unit is monitoring its functioning. It also includes an assessment of inherent business risks in various activities and an evaluation of effectiveness of the control systems for monitoring business risks. Hence, there is a need to conduct RBIA of all branches as scheduled.

Sir, as you know, our Country is continuing its fight against the Pandemic Covid 19. Meanwhile, to recoup the economy, lockdown has been slightly lifted. Unlock One has brought a sigh of relief to some but the spread of infection is increasing every day. Tough steps are taken by various state Government and the Health Authorities to contain the spread and is still continuing with certain restrictions on full fledged functioning of Restaurants, cinema theatres, Malls, Gyms, and lodges. Take away from the restaurants is permitted. However, Hotels with lodging facility are not permitted to allot rooms for the guest.

In the wake of above circumstances, we wish to place the following for your perusal;

1. RBIA Officials, during general transfers, are allotted under certain units under Zonal Inspectorates, by SAS and are permitted quarter facility at such centres
2. RBIA has to be conducted and concluded in a time bound manner across the bank. However, under such lockdown restrictions, allotting distant branches for conducting RBIA leads to denial of proper food while on travel and regular/daily distant travel due to non availability of Hotel and Lodging facility.
3. Tiredness due to daily long distant travel is affecting the output of such Officials. And in the absence of full fledged transportation facilities to certain centres, daily operations through available mode of transports are impacting the health of our colleagues.

Taking into consideration the above difficulties faced by our RBIA Officials, we request your good office to consider permitting the following;

1. Such officials may be permitted to conduct RBIA at branches near to the place of stay/ their Quarters, till such time that the normalcy is restored, with regard for Restaurants and Lodgings.
2. In case any official is allotted beyond a distance of 20-25 kms from the place of residence, such Officials may be permitted to avail services of Taxi Cars, daily to operate to and fro.

The officials entrusted with conducting RBIA for branches which are located at a longer distance could not stay in the place or nearby due to non-availability of rooms for stay on account of government restrictions. The branches allotted also happens to be in such a distance that commuting on daily basis from the place of stay / quarters of the official assigned with inspection work is next to impossible and also strenuous.

Hence our union requests the administration to take necessary steps to minimise the above mentioned difficulties, of our colleague officers entrusted with RBIA by advising the concerned suitably.

Thanking you

Yours faithfully

A handwritten signature in black ink, appearing to be 'H Vinod Kumar', written over a faint rectangular stamp.

**H VINOD KUMAR
GENERAL SECRETARY**